



Open 3P SCB meeting minutes

Date: 27th February 2024

Time: 14.00-15.00

Location: Zoom

Present

Frances Dickman (FD), Lucy Knight (LK), Adaobi Obi (AO), Tom Shaw (TSh), Julian Tait - Chair (JT), Sophie Walker (SW), Technical Support – ODM (TS).

1. Introductions

2. Apologies

Apologies from Steve Morgan (SM).

3. Minutes of previous meeting

Minutes from previous SCB meeting were accepted.

4. Updates on actions from the last SCB meeting

Actions: 231128 ACTION 4.1, 231128 ACTION 10.2, 231128 ACTION 11.1, 231128 ACTION 11.2, 231128 ACTION 11.3, 230221 ACTION 4.2, 221212 ACTION 3.2 had been resolved.

The following actions are still pending:

231128 ACTION 9.1 LK and TS to meet in January to discuss risk modelling for the Open 3P standard.

231128 ACTION 10.1 TS to update SCB on potential registries that can be used for international Org IDs

231128 ACTION 11.4 JT to ensure that support documentation is understandable to a broad audience where possible.

JT stated 231128 ACTION 11.4 will be an ongoing action to prevent us using niche language which can be a barrier to understanding the standard

ACTION 4.1 JT to circulate script about the charter and the standard so that information can be shared in a consistent way

5. Register of interests

ACTION 5.1 FD to forward details of potential interest to JT.



6. Update on the standard from the DSHB

- a) Version 2.1 minor updates**
- b) Change protocol**

TS gave an update on standard development since the last SCB meeting. Following the review from Leigh Dodds we tightened up language and information around structures and formats.

Numeric fields changed to either decimal or integer – there was a discussion on how large these entries could be or how many decimal places required.

Discussion around whether changing baseMaterialName to name etc was a breaking change. JT referred to the Change Protocol document. SW mentioned using GING as a barometer to gauge if it would mess that system up.

Material Type Controlled List has been expanded. Discussion around new categories. LK mentioned we can always add to this in the future. We can keep in the original synthetic/biobased for now and deprecate in the future. LK mentioned the categories need to have a useful function.

Discussion around the information & language different industries use to derive weight i.e. GSM/Gauge/Micron/Yield. We will need to accommodate all to make using the standard easy. LK thought we should include all as separate fields. JT thought this might become overly burdensome. Needs more input from industry stakeholders.

Glossary added – need everyone to look at the glossary and approve (or not). FD mentioned working group looking at the description of laminates and advised there could be contention. SW advised against using any definitions which are derived exclusively for any specific scheme or jurisdiction.

JT gave a summary of the 3 elements of the standard and the rules when the standard changes.

ACTION 6a.1 TS to circulate data fields requiring decimal or integer – feedback required to decide on anticipated values and range required. Ensure same set of questions asked for each one.

ACTION 6a.2 TS to email Material Type Controlled List – feedback required on its completeness. Also contact the IOM3 for their view.

ACTION 6a.3 TS to create a list of currently used density/thickness/yield measures. Send out to current mailing list for feedback.

ACTION 6a.4 TS to send glossary out to all. Everyone to action the following:
Simply remove items they do not agree with (no explanation required).
Comment on / edit current entries.
Suggest and missing items that are needed.
Limit glossary items to things that are directly in / relevant to the standard.

DECISION 6b.1 Board accepted the Change Protocol document.

7. AOB

SW mentioned the charter has been shared for feedback. SW/TP at Packaging Innovations in Birmingham in February and going to US in April to SPC Impact 2024 summit. Work continues on case studies with the packaging value chain. Engagement continues with GS1 and WBCSD.



8. **Review and recording of decisions**

9. **SCB meeting dates:**
 - a. 28th May 2024, 14.00-15.00
 - b. 27th August 2024, 14.00-15.00
 - c. 26th November 2024, 14.00-15.00