



# Open 3P iSCB meeting agenda

Date: 23rd May 2023

Time: 14.00-16.00

Location: Zoom

<https://us02web.zoom.us/j/82956947396?pwd=Vm9VYlFRSStGRGsyaTc5TVl5ZjBPZz09>

Agenda

## Present

Julian Tait (JT), Open Data Manchester CIC (Chair); Sophie Walker (SW), Dsposal; Steve Morgan (SM), RECOUP; Becky Wormleighton (BW), OPRL; Luke Wilson (EcoSurety); Technical Support (TS), Open Data Manchester CIC.

### 1. Introductions

JT explained that BW would be deputising for Margaret Bates.

### 2. Apologies

Margaret Bates, OPRL; Secretariat, Open Data Manchester CIC.

### 3. Minutes of previous meeting

JT asked whether there were any queries or corrections regarding the previous minutes. Nobody wanted to raise anything so the minutes were signed off.

### 4. Update on iSCB actions from last meeting

JT informed the board that Action 4.1 remains unresolved. Discussions between JT, TS and Innovate UK EDGE are ongoing because they are trying to place where IP is at the moment. JT assured the board that the action will be worked through within the next three months.

JT reminded the board that Action 4.2 is around deciding how to assess and determine changes to the standard. This is an ongoing action. JT then mentioned that Action 4.3 was for SW to add SM to the calendar invites, and that it is done.

JT moved on to Action 5.1, which was for TS and himself to explore the idea that certain metals might be considered to be permanently available. This action is also done.

JT closed this section by highlighting actions from previous meetings. The first was 230221 Action 2.2, which was for OPRL to contact a lawyer for advice, and the second was 230221 Action 3.2, which was for JT, TS and the DSHB data team to develop a tool to enable consistent assessment changes. This is a part of the conversation being had around Action 4.2. Both of these actions are done.

JT asked whether anyone had any comments to make at this point, nobody did.

## **5. Adoption of Open 3P version 2.0**

JT handed over to TS for this agenda item. TS introduced the board to what has been created, and highlighted both major and minor changes made during the workshops that were delivered. TS first explained that the reason for creating Version 2.0 is that there have been some major changes, updating to version 1.1 would not have been sufficient. TS then defined what a major change is to the board (changes that are incompatible with previous versions) and went through where major and minor changes have been made. The major changes TS covered were:

- Renaming the schema due to confusion around the word 'catalogue'
- The development of relationship lists
- Inclusion of intended end of life routes/fates.

The minor changes TS mentioned were:

- Material weight has been changed to material percentage
- Changing the term 'tag' to 'external identifiers'.

LW asked if there was a set percentage that defines base materials, which prompted a discussion around how users can use the standard, data quality, the difference between materials and base materials, and terminology. The adaptability of the relationship lists, the extent to which we should be encouraging recycling and the benefits of user research were also discussed after a further question from LW.

JT closed this agenda item by checking whether anyone had any further comments to make before asking if everyone was willing to accept the change to Version 2.0 of the standard.

Version 2.0 was unanimously accepted by the board. JT also suggested that the points raised by LW be described within the documentation, LW agreed.

## **6. AOB**

SW informed that the board that a press release about the standard is currently being worked on, and added that it should be ready to go very soon now that Version 2.0 has been approved.

## **7. Review and recording of decisions**

The board unanimously accepted Version 2.0 of the Open 3P data standard. JT reiterated that there will be further explanation in the documentation to help people feel more confident with applying the standard.

## **8. Next meeting 22nd August 2023 14.00-16.00**